





Office of Community Development
Grant Agreement Request Form
(Attachment A must be submitted with this form)

Grant #	S-L-15-7GJ-2
Grantee	Coleman Professional Services, Inc.
FTI Number	
CEO Name	Nelson Burns
CEO Title	President and CEO
Address	5982 Rhodes Road
City, State, Zip	Kent, Ohio 44240
Grant Amount	\$1,244,000
Grant Start Date	1/1/2016
Project Completion Date	12/31/2017
Final Draw Request Date	1/31/2018
Grant End Date	2/28/2018

Project Specific Conditions	
Lead Based Paint? No	
Other Project Specific Conditions	
1)	
2)	

OCD Representative Kimberly Alexander

	11/24/15
Signature of OCD Representative	Date
(SIGNATURE CONFIRMS GRANT AGREEMENT IS OK TO BE EXECUTED)	

1 st Review:	 11.24.15	 11.30.15	2 nd Review:	 11/24/2015
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SUPPORTIVE HOUSING PROGRAM

ATTACHMENT A

SCOPE OF WORK AND BUDGET

I. GENERAL DATA

Applicant Agency :	COLEMAN PROFESSIONAL SERVICES, INC.		
County :	Portage	Grant Number :	S-L-15-7GJ-2
Applicant CEO Cont :	Nelson Burns	Total Grant Award :	\$ 1,244,000
Title :	President & Ceo	Vendor ID.Nbr :	53123
Address :	5982 Rhodes Rd,	OCD Rep :	Kimberly Alexander
	Kent, OH 44240	Applicant Preparer :	Carol McCullough
Phone Number :	(330) 676-6801	Phone Number :	(330) 676-6810
Email Address :	nelson.burns@colemen-professional.com	Email Address :	carol.mccullough@colemanservices.org
Ohio House :	68 - Margaret Ann Ruhl	Ohio Senate :	28 - Tom Sawyer

II. PROJECT DESCRIPTION

Housing Stability Program

Coleman Professional Services, Inc. will provide homelessness prevention and rapid re-housing assistance to single adults and families who are below 30 percent of the area median income and would otherwise be homeless in Ashtabula, Geauga, Lake, Portage, Trumbull counties through financial assistance and housing relocation and stabilization services. The homeless prevention program will serve 109 households consisting of 213 persons and the rapid re-housing program will serve 325 households consisting of 583 persons. The key partners in providing assistance are Ashtabula County Community Housing Development Organization, Catholic Charities of Ashtabula County, Humility of Mary/Emmanuel Care Center, Family & Community Services, Lifeline, Inc., Trumbull County Mental Health and Recovery Board, and WomenSafe, Inc.

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Grant Number : S-L-15-7GJ-2

III. SOURCES OF FUND

Provider	Amount	Fund Category	Fund Type	Term	Interest Rate
Ashtabula County Community Action Agency: United Way	\$ 4,500	Private Funds	Cash	N/A	N/A
Ashtabula County Community Housing Development Organization, Inc.: Rent	\$ 9,000	Private Funds	Cash	N/A	N/A
Catholic Charities of Ashtabula County	\$ 22,000	Private Funds	Cash	N/A	N/A
Coleman Professional Services	\$ 32,416	Other Funds	Cash	N/A	N/A
Family & Community Services: City of Kent	\$ 5,700	State and Local Funds	Cash	N/A	N/A
Family & Community Services: Donations	\$ 2,000	Private Funds	Cash	N/A	N/A
Family & Community Services: Emergency Food and Shelter Program	\$ 11,300	Other Federal	Cash	N/A	N/A
Family & Community Services: Portage County DJFS PRC Funds	\$ 4,000	State and Local Funds	Cash	N/A	N/A
Humility of Mary Housing / Emmanuel	\$ 6,000	Private Funds	Cash	N/A	N/A
Lifeline, Inc.: United Way of Lake County	\$ 21,600	Private Funds	Grant	N/A	N/A
Trumbull County Mental Health & Recovery Board	\$ 29,958	State and Local Funds	Grant	N/A	N/A
WomenSafe	\$ 17,184	Private Funds	Cash	N/A	N/A
Grant Funds	\$ 1,244,000				
Total	\$ 1,409,658				

IV. AWARDED PROGRAM BUDGET

Housing Stability Program

Project Name / Activity Name	Total Cost	ESGP Funds	OHTF Funds	Other Funds Amount - Source
1-Region 5 2015 HCRP				
1-Homelessness Prevention	\$ 209,900	\$ 0	194,900	\$ 15,000 Multiple Sources
2-Rapid Rehousing	\$ 1,019,458	\$ 0	900,400	\$ 119,058 Multiple Sources
4-Data Collection & Eval.	\$ 118,100	\$ 0	86,500	\$ 31,600 Multiple Sources
5-General Admin	\$ 62,200	\$ 0	62,200	\$ 0
Total Awarded	\$ 1,409,658	\$ 0	\$ 1,244,000	\$ 165,658

SUPPORTIVE HOUSING PROGRAM

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SCOPE OF WORK AND BUDGET

Grantee : COLEMAN PROFESSIONAL SERVICES, INC.

Grant Number : S-L-15-7GJ-2

V. PROGRAM OUTCOMES

Project Name	No. of Households Served	No. of Persons Served
1-Region 5 2015 HCRP		
HomelessnessPrevention	109	213
RapidRehousing	325	583
Total	434	796

Counties Served : Ashtabula,Geauga,Lake,Portage,Trumbull